

Job Title: General Warehouse/Production Laborer

Type: Full Time

Pay: Hourly Pay

Position Summary:

Material handling and accurately process outgoing orders

Primary Responsibilities:

Warehouse

Handle and organize incoming material

Properly execute the outgoing orders

Operate a forklift safely

Properly build, store and ship outgoing orders

Operate tools and equipment in a safe manner

Any other duties as assigned

Physical Requirements:

Ability to hear -- communication via telephone and in person

Ability to speak -- communication via telephone

Ability to lift approximately 50# individually and as part of a team

Education/Qualifications:

Basic Math skills

Adept with tools

Strong communication skills (verbal and electronic)

High level of attention to detail and accuracy

Strong organizational skills and the ability to handle multiple tasks simultaneously

Ability to make objective decisions

The ability to work independently and as part of a team with a high degree of enthusiasm, professionalism, and motivation

Supervisory Requirements:

None